



Assignment name: Impact Evaluation of "Coastal Climate Resilient Infrastructure Project", LGED funded by ADB, IFAD, KfW and GoB		Approx. value of the contract: BDT 32,05,000
Country: Bangladesh Location: 12 Coastal districts and 32 Upazilla		Duration of assignment (months): 4
Name of Client: IMED, Ministry of Planning, Bangladesh		Total No of staff-month of the assignment: 16 man-months
Start Date: (Month/Year) February 2023	Completion Date: (Month/Year) May 2023	Approx value of services provided by your firm under the contract Tk 32,34,100
Name of associated Consultants, if any:		No of Staff-Months of Key Professional Staff provided by associated Consultants: N/A
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed:		
Engr. Md. Shahidul Hoque – Team Leader		
Dr. Biblob Mondal – Mid-level Engineer (Civil Engineer)		
Dr. F I M Golam Wahed Sarker – Socioeconomic Research Specialist		
Dr. Md. Abdul Latif – Statistician		
Narrative Description of Project:		
Objectives: The project goal is to achieve improved livelihoods (higher incomes and food security) for poor households (women and men) in selected upazilas of 12 coastal districts. The development objective is to achieve enhanced climate resilience of coastal road and market infrastructure and people in selected upazilas of 12 project districts.		
Major Components:		
) Improved road connectivity for men and women living in project Upazilas to access markets and social services		
) Enhanced marketing of farm and non-farm produce in project markets'		
) Enhanced Climate Change Adaptation Capacity		
Description of Actual Services Provided by the Staff:		
1) Review and monitoring of project details (scope, objectives, approval/modification status, financing issues etc. all applicable information);		
2) Collect, collate, analyze, present and review through tables/charts the project's fiscal year-wise action plan, fiscal year-wise allocations, concessions and expenditures and detailed performance-wise implementation (actual and financial) progress data;		
3) Review the status of achievement of project objectives and review & monitor achievement of output levels in the light of project objectives and log frames;		
4) Comparative review and monitoring of procurement of various products, works and services executed/ongoing under the project, whether the prevailing procurement rules& regulations (PPA, PPR, development partner guidelines, etc.) and the procurement plan mentioned in the project document have been/are being followed or not;		

- 5) Review and monitoring of ancillary matters including manpower required for management and maintenance of collected/collectible products, operations and services under the project (Sustainability Plan);
- 6) Comparative review and monitoring of various products, works and services procured/in process of procurement under the project as per specification/ BOQ/TOR, quality, quantity as per required inspection/verification as per the procurement contract;
- 7) Analysis, review and monitoring of other aspects including the causes of project risk i.e. various problems related to implementation such as delay in financing, delay in purchasing/procurement of goods, works and services, inefficiency in management and increase in project duration and cost etc.;
- 8) Review and monitoring of project approval revision (where applicable), money allocation, money concession, bill payment etc.;
- 9) Data-based review and monitoring of contract signing, contract terms, purchase proposal processing and approval, money concession, bill payment agreement and recommendations of various missions etc. by the Development Cooperation Agency (if any);
- 10) Providing feedback for the purpose of sustaining the benefits created after the completion of the project;
- 11) SWOT analysis considering project objectives, goals, project activities, implementation plan, project management, risk, duration, cost realization, etc.;
- 12) Review and monitoring of the desired progress in achieving the project's declared goals, objectives, IRR, NPV etc. of the project;
- 13) In the light of the review of project related documents and the analysis of the data obtained from the field level, a report will be prepared with overall review, observation and necessary recommendations and the report will be presented at the national workshop. Prepare a final report incorporating the feedback received at the national workshop;
- 14) In project management: appointment of project manager, appointment of manpower, meeting of project management committee, organization of meeting of project steering committee, formulation and implementation of work plan, implementation of decision of meeting and report, sending progress information, etc. review and monitoring;
- 15) Data related to local and foreign training (determination of number of trainees, selection process of trainees, selection of course curriculum and total amount of expenditure), whether the appointed consultants of the project have performed their activities as per TOR mentioned in DPP etc. to be included in the analysis and monitoring report; review and monitoring;
- 16) Whether the 16 cars collected under the project have been submitted to the Government Transport Bank as per rules, if not what is the reason? And tenders have been invited for 153 packages worth more than 100 crore rupees under the scope of the project out of which the contract price of 93 packages is higher than the estimated price of DPP. Collect and review aggregate information regarding package numbers and purchase contracts;
- 17) External audit of the project, details of audit objections, amount of money involved, measures taken etc. should be included in the report;
- 18) What is the current status of the structures constructed under the project such as Growth Center, Community Market, Women Market, Multipurpose Market cum-Cyclone Center, New Cyclone, Construction of Ghat, Construction of Renewable Energy Panels in Cyclone Center, Construction of Renewable Energy Panels in the Market, Construction of Forts and these components. As a result of the implementation, the extent to which the objectives of the project have been achieved i.e. its impact must be properly measured;
- 19) The current status of LCS women recruited under the project should be reviewed and included in the report; and
- 20) While collecting data at the field level, the consultant organization should collect the mobile number, national identity card (if possible) of the informants as well as make a video of conducting FGD and KII and submit it to the department, which will be considered as evidence.

Firm's Name: Creative Consultant International Limited