



Assignment name: In-depth Monitoring of "Nutrient Enriched High Value Crop Production and Marketing Programme for Poverty Alleviation", BRDB assigned by IMED		Approx. value of the contract: BDT32,99,920
Country: Bangladesh Location: 24 District 48 Upazila		Duration of assignment (months): 6
Name of Client: IMED, Ministry of Planning, Bangladesh		Total No of staff-month of the assignment: 16 man-months
Start Date: (Month/Year) January 2022	Completion Date: (Month/Year) June 2022	Approx value of services provided by your firm under the contract Tk 33,84,500
Name of associated Consultants, if any: N/A		No of Staff-Months of Key Professional Staff provided by associated Consultants: N/A
Name of Senior Staff (Project Director/Coordinator, Team Leader) Involved and Functions Performed: Dr. Yousuf Ali – Team Leader and Evaluation Specialist Dr. Ahmad Ali Hassan – Agriculture Specialist Dr. FIM Golam Wahed Sarkar – Socioeconomic Research Specialist Dr. Md. Abdul Latif – Statistician and Data Analyst		
Narrative Description of Project: The main objective of the project is to expand the production of pulses, oil, spices and other non-major (Minor) crops in the project area, improve the living standards of the rural poor and reduce the dependence on non-major grain imports. The specific objectives of the project are: <ul style="list-style-type: none">)] To organize small, marginal and sharecroppers, especially women, and to motivate them to cultivate minor crops;)] Creating their own capital for members and ensuring its proper use;)] Providing human resource development and technical assistance for the cultivation of minor crops;)] Reduction of secondary grain import dependence, socio-economic development and poverty reduction; and)] Providing storage, processing and marketing assistance for minor grains. The main functions / components of the project are as follows: <ul style="list-style-type: none">)] Selection of actual site for high value crop cultivation;)] Formation of small, marginal and sharecroppers;)] Capital formation through small savings; 		

-) Raising awareness and skills, organizing trainings, seminars and workshops;
-) Increase appropriate technology and information-based knowledge;
-) Providing direct and indirect assistance in production, storage, processing and marketing of minor crops;
-) Post training loan programme;
-) Supply of improved and quality seeds;
-) Setting up exhibition plots for technology transfer and expansion; and
-) Performing monitoring and evaluation work.

Description of Actual Services Provided by the Staff:

The project titled as '**Nutrient Enriched High Value Minor Crop Production and Marketing Programme for Poverty Alleviation**' has been operating since January 2019. These in-depth monitoring activities have been implemented to closely monitor whether the field level activities are being implemented properly as per the objectives of the project, whether there are any problems in the implementation of the project and the progress and success of the project. The following activities have been followed during the conduct of in-depth monitoring activities:

-) Review the progress of implementation of activities as per project recommendations;
-) Review whether proper procurement rules and guidelines (all rules and regulations including PPA 2006 and PPR 2008) have been followed in the procurement work done in various packages (goods, construction work and services) under the project (tender invitation, evaluation, approval process);
-) Observe the providing timely training as per work order, conducting loan activities, setting up exhibition plots, monitoring whether technology transfer has been ensured;
-) Data collect from field conducting farmers interview, FGD, KII, Consultative Meeting;
-) Reviewing income generating work areas for women and reviewing the status of the project in that light to provide advice/recommendations;
-) Review and analyze the issues of poverty alleviation and socio-economic development through self-employment generation and income generating activities in the families of the sample beneficiaries of the survey;
-) Review the beneficiaries' savings trends and utilization rates (%);
-) Review and analyzing issues related to seed collection, distribution and seed quality;
-) Review and analyze the effectiveness of training in enhancing the skills of the beneficiaries, creating small entrepreneurs, self-employment arrangements and raising awareness;
-) Review human resource development and technical assistance activities for the cultivation of minor crops;
-) Review and analyzing the interest of small, marginal and sharecroppers in the cultivation of minor crops, providing advice/recommendations;
-) Review, analyze and provide advice/recommendations on the role of projects in reducing non-major grain import dependence;
-) Provide advice/recommendations by reviewing minor crop storage, processing and marketing areas;
-) Consult with all stakeholders and review whether there is overlapping in loan disbursement;
-) Organize Local Level Workshop to get farmers/beneficiaries opinion;
-) Review how farmers are benefiting from the project;
-) SWOT analysis identify the strengths, weaknesses, opportunities and risks of the project in the light of conceptual aspects and acceptable designs in the project proposal;
-) Verify the changes in the economic and living standards of rural women and farmers as a result of the implementation of the project;
-) Formulate recommendations to make the services of the rural population more efficient and sustainable;
-) Present the draft report to the National Level Workshop;
-) Submit final report with feedback about resources, facilities and sustainability of the project.

Firm's Name: Creative Consultant International Limited